INDEX—Articles and Editorials

Volume 99 July-December, 1939

ABBREVIATIONS: EDITORIALS, (ED.); NEWS, (N)

Month Page
Accounting for the School's Maps and Globes, Ruth Samson September 47
Activity Unit, An, Myrtle Friend November 49
Administrative Changes in Cincinnati, Ohio, (N) August 52
Administrative Innovations in Bangor, Pa. October 58
Advisory Service in Selection of Sites, (N) December 66
Aid to Needy Students, (N) November 91
Applying Questionnaires to School-Board Candidates, (Ed.) September 55
Approach to School-Budget Building, The, (Ed.) August 54
Are School Boards Dictators?, (Ed.) September 54
Argument: In Re Teacher Security, An, J. B. Shouse September 43
ASFAHL, W. D. — A Good Take Off November 48
Atlanta Conducts Radio Program, (N) November 63
Atlanta Reports Activity, (N) November 76

BAUER, WILLIAM W. — School Health Program August 43
BAUMGARTNER, J. E. — Practical Tests for Purchasing in Small Cities December 51
BENNETT, H. E. — For Better School Auditorium Seating July 50
BERG, S. H. — Therapeutic Pool Heals and Thrills Crippled Children December 23
Better-Informed School-Board Members December 50
Bettering School-Business Management, (Ed.) November 54
Better Small-School Leadership, (Ed.) October 55
BETTS, E. A. — Elements in a Remedial-Reading Program September 29
BETTS, E. A. — Elements in a Remedial-Reading Program October 44
BOLLING, E. A. — Financing the Public-School Program for West Virginia December 45
Brotherson Promoted, (N) October 71

California School Trustees Meet in Oakland November 60
Can Illinois Set a New Pattern for School Boards, H. B. Mulford October 28
Capital Investment Versus Operation Costs, (Ed.) July 54
Chaffey Auditorium, Ontario, Calif. November 36
Change in Organization at Pomona, (N) November 64
Changes in Administrative Positions in Detroit, Mich., (N) September 66
Changes in Organization in San Diego, Calif., (N) September 58
Cincinnati Convention of the N.A.P.S.B.O. November 56
Cincinnati Wage Schedule for Lunchroom Employees, (N) November 63
Citizenship Assembly Program, A, (N) December 62
Cleveland School Lunchrooms, The, Mary Hemmersbaugh July 22
Cleveland School Lunchrooms, The, Mary Hemmersbaugh August 23
Columbus School Survey, (N) July 60
Common Errors in Financial Reports, B. V. Keister November 29
Compulsory Teacher Retirement, A. G. Hoff November 18
Connecticut School Boards Meet, (N) July 86
CONNETTE, EARLE — Why Music Falters in the Intermediate Grades December 27
Constant Promotion Policy Reduces School Costs, W. E. Rosenstengel July 18
Cooperative Retail Sales Course Planned at Orrville, Ohio, (N) August 58
Cooper Grade School, Newton, Kans. October 39
County School Newspaper, (N) July 64
County-Wide School Districts, (N) September 58
Covington School Administration Building, Covington, Ky. August 47
Critical Problems in School-Made Films, Edgar Dale September 31
Cuyahoga Heights School December 33
CYR, FRANK W. — Uniform Standards for School Buses July 41

DALE, EDGAR — Critical Problems in School-Made Films September 31
Date Book Aids the Administrator, A, G. A. Smith October 48
DAVIES, W. R. — Salary Schedules in Wisconsin Cities October 47
Democratic Practices in a Small School System, La Mar L. Hill July 46
Democratic Way, The August 26
DE SILVA, LIONEL — Equalizing School Furniture Installations November 49
Dismissal of Teacher for "Incompetence," (N) October 66
Distributive-Education Program in Rockford, (N) November 91
Dividing Line Between Open and Executive Board Meetings, (Ed.) December 53
Dual Jobs Forbidden in New York City, (N) July 72
Duluth Reports Progress in School-Business Administration, (N) July 66
DUNNAN, D. W. — The School Board Outlines the Superintendent's Job August 22
Duties of a School Board October 22

Educating for Neutrality, C. E. Hagie October 23
EGGERT, W. A. — Short-Term Borrowing for School Purposes December 40
Elementary-School Principal's Load, The, C. E. Reeves October 31
Elements in a Remedial-Reading Program, E. A. Betts September 29
Month Page
Elements in a Remedial-Reading Program, E. A. Betts October 44
Employing Legal Services, W. H. Lemmel December 54
Enlarge Industrial-Arts Facilities in Carlisle, Pa., (N) August 63
Encouraging Cooperation, (N) July 58
Enrollment Guidance in the Winfield High School, H. C. Hawk October 56
Equalizing School Furniture Installations, Lionel De Silva November 49
Equipment and Supplies for Small Schools, Edgar L. Morphet July 19
Equitable Basis for Determining Teachers' Salaries, An, A. G. Hoff December 21
Expand School Lunches, (N) October 92
Experiment in Spelling, An, H. L. Sulfridge December 54
Experiment in Student Self-Government, An, (N) July 58

Financing the Public-School Program for West Virginia, E. A. Bolling December 45
FITZPATRICK, EDWARD A. — The Social Services and the Schools December 24
Following Legal Procedure in School Administration, (Ed.) November 55
For Better School Auditorium Seating, H. E. Bennett July 50
FORD, W. S. — How Budgets Should Be Prepared and Followed July 43
Fordson School Board Adopts New Contract Form for Teachers, (N) July 60
Fordson Schools and the Fordson Board of Education, H. H. Lowrey August 53
Forgotten Man of the American Public-School System, The, P. J. Iverson September 60
FRIEND, MYRTLE — An Activity Unit November 49
FURNEY, L. C. — Ranking State School Systems By Educational Efficiency Measures July 27
FURNEY, L. C. — Ranking of State School Systems According to Expenditures August 41
Further Reasons for High Cost in School Supplies, (Ed.) November 54

GARDNER, W. H. — Hard-of-Hearing Children in Public Schools November 42
GARDNER, W. R. — Therapeutic Pool Heals and Thrills Crippled Children December 23
GAUMNITZ, W. H. — What the Efficient School Board Does and Does Not Do July 51
Ghost of the Little Red Schoolhouse, The, D. F. R. Rice September 18
Good Take Off, A, W. D. Asfahl November 48
Gradeless School Experiments with Common Interest Grouping, W. R. Murphy December 33
GREEAR, H. L. — Supervision in Small Schools September 52
GREEN, S. D. — Registration and Schedule Making August 50

HAGIE, C. E. — Educating for Neutrality October 23
Hard-of Hearing Children in Public Schools, W. H. Gardner November 42
HARRIS, J. H. — The Problem of the Older Teacher December 16
HARSHMAN, H. L. — Indianapolis Revises Its Salary Schedules July 58
Harwich Junior-Senior High School October 35
HAWK, H. C. — Enrollment Guidance in the Winfield High School October 56
HEMMERSBAUGH, MARY — The Cleveland School Lunchrooms July 22
HEMMERSBAUGH, MARY — The Cleveland School Lunchrooms August 23
Higher Salaries in Alaska, (N) December 76
High-School Parents' Night, (N) July 64
HILL, H. H. — Superintendents and Democratic School Administration September 19
HILL, LAMAR L. — Democratic Practices in a Small School System July 46
HOFF, A. G. — Compulsory Teacher Retirement November 18
HOFF, A. G. — An Equitable Basis for Determining Teachers' Salaries December 21
HOLMES, W. S. — A Plea for Long-Term Schoolhouse Planning September 33
HOWARD, W. L. — Should a High School Place Its Graduates? August 56
How Budgets Should Be Prepared and Followed, W. S. Ford July 43
How Consistent Is Your Attendance Psychology? C. L. Mosher August 18
HUNKINS, L. E. — Where Should the Beginning Teacher Begin? September 49

Improvement in the Status of the Local Superintendent of Schools, T. L. Reller August 19
Increased Funds Spent for Recreation, (N) August 82
Indianapolis Revises Its Salary Schedules, H. L. Harshman July 58

Education
Wahr

	Month	*Page*
Industrial-Relations Course at Mitchell, S. Dak., (N)	September	56
IVERSON, P. J. — The Forgotten Man of the American Public-School System	September	60
Janitor's New Jobs, The, (Ed.)	December	52
Jasper Adopts New Rules and Regulations, F. B. Slobetz	October	18
Jefferson Elementary and Junior High School, Winona, Minn.	September	37
Jones' Mistake	September	36
Kalamazoo Radio Program, (N)	November	63
KEARNEY, N. C. — Whither Safety Education?	December	43
KEISTER, B. V. — Common Errors in Financial Reports	November	29
Kentucky School Boards Association Makes Progress, The, W. D. Nicholls	July	49
KIRK, H. H. — A School Superintendent's Analysis of the Tax Problem	August	31
KLECKNER, J. R. — The Selection and Training of the School Janitorial Personnel	October	29
Knoxville Parents Buy School Reports, (N)	November	76
Laboratory Apparatus Basic to Science Teaching in Small High Schools, H. E. Wise	July	31
LAMBERT, A. C. — Length of the School Day for Transported Pupils	September	45
LAWSON, D. E. — State Aid for School-Bond Issues	September	46
LEAVITT, C. E. — Orienting Transfer Pupils in High School	December	56
Legality of Contracts for School Buildings, E. M. Webb	November	44
LEMMEL, W. H. — Employing Legal Services	December	54
Length of the School Day for Transported Pupils, A. C. Lambert	September	45
Let's Visit Industry	September	56
Lewistown Program Meets Needs of Handicapped Children, (N)	August	51
Library Calling All School Administrators, The, Margaret K. Walraven	November	21
LINDER, IVAN H. — A Principal Must Achieve His Leadership	December	29
Long Beach School Administrative Code	October	58
LOREE, D. H. — The Principal and the Athletic Program	September	41
LOREE, D. H. — A Simple Plan of Pupil Adjustment	July	29
LOWREY, H. H. — The Fordson Schools and the Fordson Board of Education	August	53
Lunchrooms Serve More Than Six Thousand Meals, (N)	September	74
Major Factors Affecting Financial Support for Education, Carl D. Morneweck	November	31
Manse for the Principal, A	December	47
MARSHALL, G. H. — Planting the School Grounds	September	23
Mastick School, Alameda, Calif.	October	33
McCUEN, T. L. — School Property Accounting in California	July	47
McFARLAND, K. W. — Some Mistaken Notions of Democracy in School Administration	October	19
McKinley Grade School, Newton, Kans.	October	40
McMillan School, Westville, Illinois	August	35
MILLER, W. T. — Pupil Traffic in the School Building	September	50
Modernizing Equipment for the Food Laboratory, Dorothy E. Shank	November	52
Modernizing Plumbing in a Rural School, N. J. Radder	July	64
Modern School Lighting Reduces Nervous Strain and Fatigue, (N)	July	66
MOEHLE, JOHN H. — Trials of Transportation	August	45
MORNEWECK, CARL D. — Major Factors Affecting Financial Support for Education	November	31
MORPHET, EDGAR L. — Equipment and Supplies for Small Schools	July	19
MORRISON, J. C. — School Transportation in New York State	December	49
Moscow High School	November	33
MOSHER, C. L. — How Consistent Is Your Attendance Psychology?	August	18
MULFORD, H. B. — Can Illinois Set a New Pattern for School Boards?	October	28
MULLER, E. E. — Shall School Budgets Be Determined by Boards of Education?	August	30
MURPHY, W. R. — Gradeless School Experiments with Common Interest Grouping	December	33
NANCARROW, J. E. — Public Relations Through Radio	November	23
Nassau County Schoolmen's Council, (N)	November	91
National Association of School Boards Meets in Knoxville	October	49
National Council Revises School-Building Standards	November	58
N.E.A. Discusses American Way of Life	August	60
Needham Plan for Teachers' Meetings, (N)	September	58
Nevada Reports Progress, (N)	November	91
New Activities in Sharon, Pa., (N)	August	63
New Industrial-Arts Building in Lorain, Ohio, (N)	October	95
NEWMAN, ELLEN — Pure Democracy — Its Last Stand?	November	25
New Movies in Lorain, Ohio, (N)	October	89
New Type Commencement Program at Collingdale, Pa., (N)	August	63
New York Controls Use of School Buildings	July	51

	Month	*Page*
New York School Board Cuts Costs, (N)	August	82
New York State Schools Assailed in Survey Reports, (N)	September	86
NICHOLLS, W. D. — The Kentucky School Boards Association Makes Progress	July	49
NOBLE, M. C. S., JR. — Uniform Standards for School Buses	July	41
North Carolina Cooperative Health Service Program, (N)	November	72
NORTHWAY, RUTH M. — Why Not Hire Inexperienced Teachers?	October	32
Novice, The, (poem)	September	25
O'DONNELL, W. G. — The Problem of High-School Fraternities	October	50
Offers Janitor Training, (N)	November	91
One Reason Why School Supplies Cost More, (Ed.)	August	54
Opportunities in School Financial Campaigns, D. E. Scates	August	27
Opposes Court Action on Tenure Cases, (N)	September	86
Orienting Transfer Pupils in High School, C. E. Leavitt	December	56
OVERN, A. V. — What Is the Matter with American Schools?	December	44
PARKER, LAURENCE — Ways to Save on Building Maintenance and Upkeep	July	56
Pennsylvania Rating System for Teachers, (N)	December	69
Placement of Memorial Tablets in School Buildings	December	39
Planting the School Grounds, G. H. Marshall	September	23
Plea for Long-Term Schoolhouse Planning, W. S. Holmes	September	33
Politics Blamed for Turnover in Tennessee, (N)	November	91
Ponca City Junior High School	July	37
Practical Tests for Purchasing in Smaller Cities, J. E. Baumgartner	December	51
Principal and the Athletic Program, The, D. H. Loree	September	41
Principal Must Achieve His Leadership, A, Ivan H. Linder	December	29
Printing of School-Board Proceedings, The, (Ed.)	October	55
Problem of High-School Fraternities, The, W. G. O'Donnell	October	50
Problem of the Older Teacher, The, J. H. Harris	December	16
Program of Individual Corrective Exercises for Schools, A, Frank J. Wiechec and G. H. Sanberg	November	45
Progress in the Media Township Community School, (N)	July	84
Protecting Schools from Fire, (N)	July	63
Public Relations Through Radio, J. E. Nancarrow	November	23
Pupil Discipline During Vacation Period, (Ed.)	August	55
Pupil Traffic in the School Building, W. T. Miller	September	50
Pure Democracy — Its Last Stand?, Ellen Newman	November	25
RADDER, N. J. — Modernizing Plumbing in a Rural School	July	64
Radio as a Public Relation Factor, (Ed.)	September	54
Ranking State School Systems by Educational Efficiency Measures, L. C. Furney	July	27
Ranking of State School Systems According to Expenditures for Education, L. C. Furney	August	41
Red Tape in School Administration, (Ed.)	December	52
REEVES, C. E. — The Elementary-School Principal's Load	October	31
Registration and Schedule Making, S. D. Green	August	50
Relations Between the Board of Education and the Superintendent, The, W. E. Sheffer	December	17
RELLER, T. L. — Improvement in the Status of the Local Superintendent of Schools	August	19
Remedial Program in the Moab, Utah, Schools	October	24
Renewal of Expired Certificates or Eligible Lists, H. N. Rosenfield	September	26
Reorganization of the Birmingham School System, (N)	September	74
Reorganize Supervision in Kalamazoo	December	48
Responsibility of School-Board Members, The, (Ed.)	September	54
Revise Trade Practices in the School Furniture Industry	December	56
Revival of Self-Reliance? (Ed.)	September	55
RICE, D. F. R. — The Ghost of the Little Red Schoolhouse	September	18
Right of the Teacher as a Citizen, The, (Ed.)	December	53
ROBE, T. S. — Staffs of the State Education Departments	October	41
ROBINETT, M. J. — The Working Ways of a County School System	October	25
Rockford Holds Panel Discussion in Reading, (N)	November	63
Roosevelt High School Auditorium-Gymnasium Addition, East Chicago, Ind.	December	37
ROSENFIELD, H. N. — The Renewal of Expired Certificates or Eligible Lists	September	26
ROSENSTENGEL, W. E. — Constant Promotion Policy Reduces School Costs	July	18
Rules for Bus Drivers, (N)	October	95
Rules for Custodians, (N)	September	76
Rules for High-School Stadium in Peoria, (N)	November	64
Rural School Status, The	September	42
RUSSELL, D. W. — Should Standards Be Adopted for Stencil Duplicated Classroom Materials?	July	52
Rutland Expands Guidance Program, (N)	August	58
Salary Schedules in Wisconsin Cities, W. R. Davies	October	47
SAMSON, RUTH — Accounting for the School's Maps and Globes	September	47
SANBERG, G. H. — A Program of Individual Corrective Exercises for Schools	November	45
San Francisco Salary Schedule, (N)	November	66

	Month	*Page*
SCATES, D. E. — Opportunities in School Financial Campaigns	August	27
SCHERER, F. R. — The School Fire-Exit Drill	November	40
School Administrative Tale of Two Cities, (Ed.)	August	55
School Board and Teacher Service, (Ed.)	July	54
School Board Outlines the Superintendent's Job, The, D. W. Dunnan	August	22
School-Board President Asks: How Much Is Your High-School Diploma Worth?, R. S. Westaby	September	56
School-Board Service in Muskegon, (N)	October	80
School-Bus Regulations, (N)	October	72
School-Bus Service in the United States, (N)	August	82
School Custodians, The	September	66
School Discipline Extends Beyond the School Grounds, H. W. Secor	July	25
School Farm Established, (N)	October	62
School Fire-Exit Drill, The, F. R. Scherer	November	40
School Health Program, William W. Bauer	August	43
Schoolhouse and the Neighborhood, The, (Ed.)	July	54
School Janitor Problem Changing, The, (Ed.)	September	55
School-Made Motion Pictures for Public Relations, W. S. Wagner	December	47
School Property Accounting in California, T. L. McCuen	July	47
School Superintendent's Analysis of the Tax Problem, A, H. H. Kirk	August	31
School Supplies in 1939, (Ed.)	July	55
School Transportation in New York State, J. C. Morrison	December	49
Schott Public School, Climax, Colorado	August	33
Scouting California's Activity Classrooms, C. K. Sumner	July	33
Scouting California's Activity Classrooms, C. K. Sumner	August	37
SECOR, H. W. — School Discipline Extends Beyond the School Grounds	July	25
Seeking a School Superintendent	December	56
Selection and Training of the School Janitorial Personnel, The, J. R. Kleckner	October	29
Shall School Budgets Be Determined by Boards of Education?, E. E. Muller	August	30
SHANK, DOROTHY E. — Modernizing Equipment for the Food Laboratory	November	52
Sheboygan Teachers' Salary Schedule, (N)	July	70
SHEFFER, W. E. — The Relations Between the Board of Education and the Superintendent	December	17
Should a High School Place Its Graduates?, W. L. Howard	August	56
Should Standards Be Adopted for Stencil Duplicated Class-room Materials?, D. W. Russell	July	52
Short-Term Borrowing for School Purposes, W. A. Eggert	December	40
SHOUSE, J. B. — An Argument: In Re Teacher Security	September	43
SHOUSE, J. B. — The Working Ways of a County School System	October	25
Simple Plan of Pupil Adjustment, A, D. H. Loree	July	29
Simplified Accounting for Extracurricular Funds, L. A. Zeliff	November	50
Sioux City Rules for Fire Drills, (N)	November	64
SLOBETZ, F. B. — Jasper Adopts New Rules and Regulations	October	18
SMITH, G. A. — A Date Book Aids the Administrator	October	48
Social Services and the Schools, The, Edward A. Fitzpatrick	December	24
Some Mistaken Notions of Democracy in School Administration, K. W. McFarland	October	19
Staffs of the State Education Departments, T. S. Robe	October	41
Standards for Employment and Supervision of Janitor-Engineering Staff, Fairfield, Conn.	September	32
State Aid for School-Bond Issues, D. E. Lawson	September	46
State Organizations of School Directors — Why and What, H. J. Stockton	November	19
State School Official Writes	September	44
State School Official Writes	October	45
State School Official Writes	December	31

	Month	*P*
Status of Teacher-Tenure Laws, (Ed.)	August	
STOCKTON, H. J. — State Organizations of School Directors — Why and What?	November	
SULFRIDGE, H. L. — An Experiment in Spelling	December	
SUMNER, C. K. — Scouting California's Activity Classrooms	July	
SUMNER, C. K. — Scouting California's Activity Classrooms	August	
Superintendents and Democratic School Administration, H. H. Hill	September	
Supervision in Small Schools, H. L. Greear	September	
TATE, M. W. — Your Money's Worth in Consumer Education	September	
Taxation for Virginia Schools, (N)	December	
Techniques in Supervision for the Small High School, Charles Wells, Jr.	November	
Techniques in Supervision for the Small High School, Charles Wells, Jr.	December	
Tenure of State Superintendents of Public Instruction, (Ed.)	November	
Textbook Repairs, (N)	July	
The Dalles, Oregon, School Gymnasium, (N)	September	
Therapeutic Pool Heals and Thrills Crippled Children, S. H. Berg and W. R. Gardner	December	
Toxic and Nontoxic Chalks	July	
Training for Leisure and Public Schools, (Ed.)	October	
Training School for School-Building Custodians, (N)	October	
Trials of Transportation, John H. Moehle	August	
Twenty-eight Years a School Director, (N)	July	
Uniform Standards for School Buses, M. C. S. Noble, Jr., and Frank W. Cyr	July	
WAGNER, W. S. — School-Made Motion Pictures for Public Relations	December	
WALRAVEN, MARGARET K. — The Library Calling All School Administrators	November	
Ways to Save on Building Maintenance and Upkeep, Laurence Parker	July	
WEBB, E. M. — The Legality of Contracts for School Buildings	November	
WELLS, CHARLES, JR. — Techniques in Supervision for the Small High School	November	
WELLS, CHARLES, JR. — Techniques in Supervision for the Small High School	December	
WESTABY, R. S. — School-Board President Asks: How Much Is You High-School Diploma Worth?	September	
What the Efficient School Board Does and Does Not Do, W. H. Gaumnitz	July	
What Is the Matter with American Schools?, A. V. Overn	December	
Where School Politics Has Its Beginnings, (Ed.)	October	
Where Should the Beginning Teacher Begin?, L. E. Hunkins	September	
Whither Safety Education?, N. C. Kearney	December	
Why Music Falters in the Intermediate Grades, Earle Connette	December	
Why Not Hire Inexperienced Teachers?, Ruth M. Northway	October	
WIECHEC, FRANK J. — A Program of Individual Corrective Exercises for Schools	November	
WISE, H. E. — Laboratory Apparatus Basic to Science Teaching in Small High Schools	July	
Wiser Financial Planning Needed, (Ed.)	October	
Working Ways of a County School System, The, M. J. Robinett and J. B. Shouse	October	
Works Projects Administration at Peak of Construction, (N)	August	
Your Money's Worth in Consumer Education, M. W. Tate	September	
ZELIFF, L. A. — Simplified Accounting for Extracurricular Funds	November	